

Information Sheet for Chapters/Sorors Under Cease and Desist

What is Cease and Desist?

A written directive issued by the Regional Director/National President/Chair, National Scholarship and Standards as a reaction to a reported allegation that may be in violation of Delta's Code of Conduct.

What to expect while on Cease and Desist?

- Written notification from Regional Director/National President/Chair, National Scholarship and Standards regarding Cease and Desist (C&D).
- When the Regional Director/National President/Chair, National Scholarship and Standards has issued a cease and desist order to a chapter or soror, the chapter or soror must stop all Delta activities until the cease and desist order has been lifted, unless the Regional Director has approved participation in certain activities.
- Chapters must continue fulfilling all ongoing financial obligations and reimburse any expenses that occurred prior to the Cease & Desist order. The Regional Director and the National 1st Vice President will work with the local chapter's fiscal officers to develop a plan of action for chapter financial management during the Cease & Desist.
- Periodic updates on status of the investigation, if required.
- The investigation team to collect statements from involved parties.

The types of activities which a chapter or soror **may be approved** to participate in during C&D only at the discretion of the Regional Director/National President/Chair, National Scholarship and Standards are:

- DID or other Delta related training Workshops.
- Regional Conferences/National Convention or other regional meetings to attend specifically designated sessions/workshops.
- Public service or fundraising events if the chapter has signed contracts which, if breached, would result in a significant monetary loss or damage to the chapter, or would damage Delta's reputation.
- University mandated activities i.e. Day of Service.

The types of activities which a chapter or soror **cannot** be permitted to participate (not attend or assist in planning or implementing) in during C&D are:

- Chapter seating as a Voting or Alternate Delegate at a regional conference/national convention.
- Chapter meetings and/or functions, Committee meetings, and Executive Board meetings.
- Membership Intake Process (preparation and/or actual process)
- Public Service Projects, chapter and/or jointly sponsored, representing Delta).
- Fundraising Events in the name of the chapter.
- State/Cluster and local meetings such as Founders Day, chapter sponsored campus programs, Forums and other Delta events not open to the general public.

The types of activities which a chapter or soror **will be required** to participate in during C&D are:

- Regional/National Officer directed training.
- Participation in the investigation process.

The chapter/soror can expect during the investigation:

- To receive a request to participate in the investigation (time and date will be provided).
- Written account of allegations from the Regional Director and explanation of next steps.
- To be asked not to discuss any events with any parties concerning the investigation (either before giving a statement or afterwards).
- To be asked to provide a written and verbal account of the incident(s) requiring the investigation.
- To be asked to sign a Witness Statement.
- Notification to the Collegiate/University official via the Allegation Report Form of incident(s) and pending organization investigation.

Until the investigation is complete and the Regional Director/National President/Chair, National Scholarship and Standards lifts the C&D, the chapter/soror will not function in Delta's name nor wear Delta paraphernalia or represent Delta and/or the chapter in any way, except as approved by the Regional Director/National President/Chair, National Scholarship and Standards.

At the completion of the C&D and depending on the outcome of the investigation, the chapter/soror can expect the following:

- To be cleared of any alleged code of conduct violations and permitted to begin functioning again;
- Sanctions levied against the involved parties;
- Rehabilitation plan developed by the Regional Director/National President/Chair, National Scholarship and Standards may be required.